



2015/16 LC-2 – Open: June 22 – Due: September 20

Contact: Bill Bivens (402-7471-0526 or bill.biven@nebraska.gov) or Janice Eret (402-471-2248 or janice.eret@nebraska.gov)

The LC-2 for the 2015/16 school year is available. Instructions are available through a link at the top of the LC-2.



2014/15 Census – Open: June 22 – Due: July 10

Contact: Janice Eret (402-471-2248 or janice.eret@nebraska.gov)

The Census for the 2014/15 year is now available. The School District Census Report provides the Department of Education with a count of children ages 5 - 18 that reside in a school district **as of June 30**. Instructions are available through a link at the top of the Census Collection. Audit window open from July 11 to July 20 for any corrections.



AUDIT WINDOW CLOSE DATE – JUNE 30:

Contact: NDE Helpdesk (888-285-0556 or nde.helpdesk@nebraska.gov)

The “2014-2015 Year End Audit” window allows Districts and NDE staff to review the submitted data and make necessary adjustments. Districts must ensure final approval occurs during the Audit Window.

CDC – Collections must be approved locally on or before the Audit Window Close Date

NSSRS – Collections must be approved locally on or before the Audit Window Close Date.

After the Audit Window closes, the data becomes available for official reports and calculations.

Need to make changes BEFORE the Audit Window Close Date and you have already approved?

Contact the NDE Helpdesk at 888-285-0556 or nde.helpdesk@nebraska.gov

Need to make changes AFTER the Audit Window Close Date?

Requests to change data, after the Audit Window Close Date, require submission of “*Request to Submit Data Late or Make Data Changes*” available within the Consolidated Data Collection. Requests should include extenuating circumstance.

PLEASE REFER TO THE NSSRS CALENDAR AND THE CDC CALENDAR FOR FURTHER INFORMATION ON COLLECTIONS DUE.



Changes for Student Summary Attendance – (For Collection Periods 1, 2 and 3)

Contact NDE Helpdesk: (nde.helpdesk@nebraska.gov or 888-285-0556)

If you have changes you need to make in the Student Summary Attendance for collection period 1, 2 or 3, you MUST submit a CDC "Request to Submit Data Late or Make Data Changes" prior to contacting the NDE Helpdesk to upload corrections or to request deletes. You will be contacted when your request has been approved and at that time you can upload your corrections or contact the NDE Helpdesk with delete requests.



SPED Proportionate Share Worksheet for Non-Public Schools – 2015-16

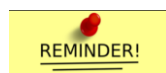
Due Date: July 31

Contact : Rita Hammit (402-595-2092) or Pete Biaggio (402-471-4308) in the Office of Special Education

All school districts (including districts that do NOT have approved/accredited non-public schools or exempt home schools located within the district's jurisdiction) are required by the Individuals with Disabilities Education Act (IDEA) to complete and submit the 2015-16 IDEA Proportionate Share application. This collection is found under the "Data Collection" Tab in the portal. This collection is based on the October 1, 2014 child count of eligible children with disabilities (ages 3-21) and represents the amount of IDEA funds that must be expended for eligible parentally placed children with disabilities in an accredited/approved nonpublic school or an exempt home school within the school district boundaries.

For additional information refer to NDE Technical Assistance Document, "Special Education Services to Children with Disabilities (ages 3-21) Enrolled by Their Parents in Non-public Schools" located at:

<http://www.education.ne.gov/sped/technicalassist/ServicesNonpublicSchools.pdf>



October Student Snapshot and October Sped Snapshot – NSSRS Validation Errors

Contact: NDE Helpdesk (nde.helpdesk@nebraska.gov or 888-285-0556)

For state aid purposes.....we are unable to accept any changes at this time for NSSRS Validation errors on the *October Student Snapshot*. Due to Federal Reporting requirements we also cannot make changes to the *October Special Education Snapshot*. The Fall Audit Window for this collection is when any changes were expected to be made. These errors will remain on your error list, they cannot be removed.

The *October Student Snapshot* is used for state aid and once the state aid snapshot is taken, state aid option funding is calculated. It's pertinent for us to pick a date to call data final so we can start calculating in order for us to meet statutory deadlines.

The *October Special Education Snapshot* is used for a report to the federal government. They use this data for our state funding and audit us related to that data so we cannot make any changes to the October Special Education Snapshot.

Please review these errors carefully, if there is an error that involves one of the Snapshot templates noted above and the School Enrollment template, for example, corrections may be made to School Enrollment if appropriate.

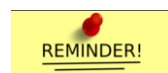


Year-End Special Education Snapshot – Audit Window: June 16 – June 30

Contact: Pam Kasl (402-471-4341 or pam.kasl@nebraska.gov)

District should begin entering data for the Year-End Special Education Snapshot. The snapshot is due by June 15 and should include all students with verified disabilities on an IEP or IFSP at any time during the 2014-15 school year with information current as of June 30. The audit window for correction of errors is June 16 – June 30. This

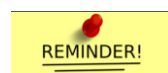
data will be the source for the IDEA Special Education Exiter Report. Records from the October Sped Snapshot do not carry over to the Year-End Sped Snapshot. The Year-End Sped Snapshot should include all students from the October Sped Snapshot as well as any students that were verified during the school year. A new validation error (#562) has been written to trigger an error for any student who was reported in the October Snapshot but not reported (as either active or exited) in the June collection



NDE Portal Updates

Contact: NDE Helpdesk (nde.helpdesk@nebraska.gov or 888-285-0556)

The NDE Portal website will now require you to change your password every 90 days. You can manage your password and other account information on the “My Profile” tab.



NeSA-RMS Results

Contact: Valorie Foy (402-471-2495 or valorie.foy@nebraska.gov)

The NeSA-RMS and NeSA-AA preliminary reports and results will be available to districts through eDIRECT on July 8, 2015. Districts will need to review their data and submit corrections to the NDE Assessment Office by July 29. Any corrections submitted during July including NeSA-W will be incorporated in the Final NeSA-W and NeSA-RMS reports along with the corrected data files provided through eDIRECT on August 19, 2015.



SPED Discipline Information System – **Audit Window: June 16 – June 30**

Contact: John Marcucci (402-595-1639 or john.marcucci@nebraska.gov)

Report of Children with Disabilities Unilaterally Removed to an Interim Alternative Setting, or Suspended or Expelled (Special Education Discipline Report) opened on **May 1**. The report is due **by June 16** and must be submitted by all **public and state operated schools**. It is collected on the NDE portal under the data collection tab. New directions as well as a new template for using the upload option have been posted on the site.



The following collections in the Consolidated Data Collection (CDC)

Audit Window: June 16 – June 30

Annual Participation Report

Title I Part A School-wide Projects and/or Targeted Assistance Schools; Title I Part A Funded Staff; Neglected/Delinquent; Homeless – Unaccompanied.

Collection completed by Public – ESU's only report ESU staff on part 2 of this report. Due June 15

For more information, contact Diane Stuehmer – diane.stuehmer@nebraska.gov
(402) 471-1740 or Beth Zillig – beth.zillig@nebraska.gov (402) 471-2452

Days In Session/Instructional Program Hours

Days in session by grade.

Instructional program Hours –KG, Elem & Sec. Also included in this collection are Pre-K instructional hours for public district/system operated early childhood education programs by attendance site.

Collection completed by Public, Nonpublic, State Operated– Due June 15

For more information on Days In Session, contact Jen Utemark jen.utemark@nebraska.gov (402) 471-3323

For information on Pre-Kindergarten, Tammi Hicken – tammi.hicken@nebraska.gov (402) 471-3184

For information on Instructional Program Hours, Freida Lange – freida.lange@nebraska.gov (402) 471-2444

ESU/District/System/School Information Report

Collects demographic data for ESUs, Districts, Systems and Schools for the next school year.

Collection completed by Public, Nonpublic, State Operated, ESU and Interim – Due June 15

For more information, contact Ginny Carter – ginny.carter@nebraska.gov (402) 471-2369.

Nonpublic High School Completer Report

The Nonpublic Completer Report is for each nonpublic system that has the potential of serving students in grade 12.

Collection completed by Nonpublic– Due June 15

For more information, contact Jill Aurand – jill.aurand@nebraska.gov (402) 471-3321

Pupil Transportation Report

Transportation/Bus Information.

Collection completed by Public, Nonpublic, State Operated, ESU– Due June 15

For more information, contact Janice Eret – Janice.eret@nebraska.gov (402) 471-2248

Report of Suspensions/Expulsions

Suspension/Expulsions (Including Firearm Expulsions).

Collection completed by Public, Nonpublic, State Operated – Due June 15

For more information, contact Jill Aurand – jill.aurand@nebraska.gov (402) 471-3321

State of Schools Report

Collects district and school information and Improvement Goals and Graduation Requirements.

Collection completed by Public – Due June 15

For more information, contact John Moon – john.moon@nebraska.gov (402) 471-1685

HOW TO CONTACT THE NDE HELPDESK

There are three ways to contact the NDE Helpdesk with questions.

All three ways get to the same place, so please only use one of the following options.

If you send more than one request this may delay our response as we coordinate all requests.

1. Submit a “Helpdesk Request” from your portal account. After logging into the NDE Portal, it is available in the upper right corner of the Collection Announcement page. This will be the fastest way to get your request to the NDE Helpdesk.

OR

2. Email: nde.helpdesk@nebraska.gov

OR

3. Call Toll Free: 888-285-0556

Please leave your full name, organization, call back number and a brief description of your question.

ALSO: If you have contacted the NDE Program Staff person, please do not also contact the Helpdesk. Multiple contacts will delay the response.

THANK YOU!

NDE Bulletin now available in RSS Feed

Contact: NDE Helpdesk (888-285-0556 or nde.helpdesk@nebraska.gov)

We have added an RSS feed that users can subscribe to. Don't forget that the current and past NDE Bulletins can always be found at <http://www.education.ne.gov/ndebulletins/index.html>. The RSS feature can be found at the above webpage in the upper right hand corner (orange icon). RSS feeds can be used with Outlook and a number of web-based feed readers. At this time we will also continue to send the bulletin out via e-mail.

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Email: nde.helpdesk@nebraska.gov*